

Fairfax County Park Authority
Employment Application
(for Non-Merit Positions)



* For Camp staff, two recommendations must be submitted with application.

Job applied for _____ Site _____ Date _____

Name: _____
Last First MI

Address: _____

Phone: () _____ () _____ Social Security # _____
Home Work (Bring SS card to interview)

* Proof of identity and eligibility for employment in the U.S. is needed (prefer driver's license and SS Card)

Are you legally eligible to work in the U.S.? () Yes () No
If you are not an U.S. citizen, are there any restrictions on your eligibility for employment?

Have you ever worked for Fairfax County () Yes () No
If yes, which agency? _____ When? _____

Current/Former County Grade? _____

Are you receiving a retirement benefit from Fairfax County () Yes () No

Do you have a driver's license () Yes () No
Do you have transportation to and from work () Yes () No

Education: Do you have a high school diploma? () Yes () No
Have you passed a G.E.D.? () Yes () No
Name and location of the last high school you attended: _____

Higher Education:

School Name/Location	From/To	Credits Earned	Degree	Area of Study

Special Qualifications/skills (typing, shorthand, foreign languages, professional licenses, certifications, etc.)

Are you able to perform the essential duties of the job for which you are applying with or without reasonable accommodation?
() Yes () No If no please explain.

Have you ever been convicted of any offense against the law? () Yes () No
Omit juvenile offenses and minor traffic violations. Include convictions by general court martial while in military. If yes, give date, place, charge, court and fine or sentence.

A conviction does not automatically mean that you cannot be employed. What you were convicted of and how long ago are important. Give all facts.

Have you ever been fired or asked to resign from a job? () Yes () No

If yes, give name and address of employer and describe reason: _____

A firing or resignation does not automatically exclude you from employment. The circumstance, time elapsed, and recent employment record will be considered.

Date available to begin work _____ Hours available per week? _____

Hours Available:

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
From							
To							

Type of work interests:

Administrative () Yes () No
 Maintenance () Yes () No
 Public Contact () Yes () No
 Supervisory () Yes () No

Experience: The selection process for most positions involves an evaluation of relevant education and experience. Therefore, it is important you provide enough details so your qualifications can be properly evaluated. Start with most recent employment first. Include military service and volunteering. You may attach additional pages or personal resume. Complete all requested information.

Present Employer	Date From	Date to
Address	Avg Hrs/Wk	Telephone Number
Job Title	Starting Salary	Ending Salary
Supervisor's Name	Duties/Responsibilities	
Reason for Leaving		

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Address	Avg Hrs/Wk	Telephone Number
Job Title	Starting Salary	Ending Salary
Supervisor's Name	Duties/Responsibilities	
Reason for Leaving		

Please list other employment experience on the back.

I certify that all of the statements made on this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not employing me or for dismissing me after I have begun work.

Applicant's Signature

Date

02/1/02